



CAP ArtSpace Application

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THE COMMUNITY ARTS PARTNERSHIP

“CAP” is a not-for-profit local arts services agency. Its mission is to act as an advocate for the arts in Tompkins County, to serve the public by strengthening services and resources for artists and the arts, and to encourage collaboration among arts, governmental, education, business, and other community organizations. For more about CAP, visit www.artspartner.org.

AN OPPORTUNITY TO EXHIBIT

Tompkins County resident artists can submit a proposal to show or curate an exhibit of fine art in the CAP ArtSpace, located on the first floor of Center Ithaca. There are ten monthly exhibition slots available per year.

CAP gives first preference to Tompkins County artists, especially those that have not had opportunities to show locally and encourages both established and emerging artists. Art work proposed must be the original design of the artist(s) and be fairly recent (within the last 2 or 3 years).

Exhibits can be solo, joint or a group exhibition organized by a curator. The curator or artist(s) will be responsible for organizing the logistics of the exhibit, delivering, hanging and taking down the work, all needed supplies, publicizing the event, and hosting a reception. (Gallery Night, where all downtown galleries open simultaneously, is held on the first Friday of each month [except for Jan and Feb]. The ArtSpace will be open during Gallery Night, but having food and drink is the choice of the artist.)

CAP requires that artists who have a show at the ArtSpace (including all artists in a group show) become current members of CAP (\$25). CAP will not take any service fee or commission for sales of art. All sales are arranged between the artist and the interested parties.

ABOUT THE SPACE

The CAP ArtSpace is located in Center Ithaca at 171 The Commons. It is accessible directly from the Commons, through the Ticket Center Ithaca and the Downtown Visitor Center and shares a wall with the Visitor Center. The ArtSpace is also accessible from the interior Center Ithaca atrium. Rather than being named a gallery, the name ArtSpace more appropriately reflects the divergent uses of the space. Artists and curators must respond appropriately to the public nature of the space and be conscious that not all images proposed may be deemed appropriate.

The ArtSpace has two long walls, one 25 feet long and the other 10.5 feet long. There is a hanging system in place with cables that will support 40 pounds each and movable hooks. The cable track is 9 feet high. All work must be of a type and weight that can be hung from these cables. There is room for three-dimensional work, although CAP does not provide pedestals.

The ArtSpace is not monitored. Therefore, standing pieces that cannot be handled or that pose a threat to small children can't be considered.

DEADLINE

Thurs, October 1, 2009

Thurs, April 1, 2010

for the months of January, February, March, April, May June, 2010

for the months of Sept, October, Nov, Dec 2010 and Jan 2011

(July and August are reserved for a Greater Ithaca Art Trail group show)

PROPOSAL REVIEW

A committee that includes CAP board members and artists from the community will review the proposals twice a year. Decisions are based on quality of work and appropriateness of the work for the ArtSpace. The committee will also consider whether the artist has had an opportunity to show in the area or ArtSpace recently. For group shows, the quality of each participating artist's work will be taken into consideration.

AGREEMENT

Once the proposal is accepted and a time slot agreed upon, the curator and/or artist(s) involved must sign a "CAP ArtSpace Agreement" which outline exhibition conditions. The artist will also receive "CAP ArtSpace Instructions" which goes into more detail about the logistics of hanging and publicizing the show. Please note that the ArtSpace Agreement acknowledges that artists understand that CAP accepts no liability for loss or damage of art work due to theft, vandalism, fire, water, or other calamity while the work is on exhibit. Artists are encouraged to insure their own work.

ARTIST IS RESPONSIBLE FOR:

- Reading and understanding all the material in the prospectus and CAP ArtSpace Instructions and signing the CAP ArtSpace Agreement.
- all advertising, mailings, invitations to include paper, printing, mailing costs. (CAP will provide instructions).
- Installation of show on the agreed date. For group shows, one person must be designated to be responsible for hanging and taking down the show, removing all art work and all other related tasks.
- Leaving materials for the public, i.e. price lists, guest book.
- Printing and mounting labels next to each piece with non-stick poster putty.
- Hosting an opening if the artist wishes to have one, to include purchase of refreshments & set up, clean up.
- Removal of exhibit on the agreed upon date and leaving exhibit walls in the condition in which found.

ENTRY INSTRUCTIONS

On no more than 2 pages, please provide the following info in the following order. This can all be submitted via e-mail to Robin (address at top of document).

FOR SOLO SHOWS:

1. Your name, address, phone(s), e-mail and website.
2. Briefly describe your proposed exhibit in 100 words or less.
3. Describe how many pieces you plan to show and how they will be presented (i.e. framing, placement, unity of presentation...)
4. If you do not have an artists' resume, please list where you have shown locally in the past couple of years and whether you have commitments to show locally in the next few years.
5. List the months (see months that correspond with your deadline date) which you **would like to have an exhibit in order of preference.** (For example, you might tell us you prefer: first choice - August, second choice - September, etc.) Also tell us what months you can not exhibit.
6. Include this language & your signature with date, "I have read, understand and agree to all the conditions and information detailed on both sides of the CAP ArtSpace Prospectus."

7. Submit CD or e-mail of at least 5 images of the work you wish to exhibit or similar.
8. Submit an image list with title, date of work, medium, dimensions, corresponding to the images.
9. Submit your artist resume. If you do not have one, submit a brief paragraph about yourself as an artist.

FOR GROUP SHOWS:

1. The curator or contact person's name, address, phone(s), e-mail and website.
2. Briefly describe the proposed exhibit in 100 words or less.
3. List the names of the artists that will be part of the show, their street address, their e-mail and medium.
4. Describe how many pieces will be in the show (i.e. one piece per artist?) and how the work will be presented (i.e. framing, placement, unity of presentation...)
5. List the months (see months that correspond with your deadline date) which you **would like to have an exhibit in order of preference.** (For example, you might tell us you prefer: first choice - August, second choice - September, etc.) Also tell us what months you can not exhibit.
6. Include this language & your signature with date, "I have read, understand and agree to all the conditions and information detailed on both sides of the CAP ArtSpace Prospectus." (If the show is accepted, each participating artist will sign the agreement described on page 2.)
7. Submit one CD (or e-mail) images. For a two or three person show, submit 3 or 4 images from each artist. For larger group shows, at least one image for each participating artist that is or is similar to the image that the artist will show or one of a similar style.
8. Submit an image list with artists name, title, date, medium, dimensions, corresponding to the images.
9. For two or three artists shows, submit a resume for each artist. For larger shows or for artists who do not have resumes, please write a short paragraph about each artist's work.
10. If resumes are not attached, please list where each artist has shown locally in the past couple of years and will show in the next couple of years.