



Open Call 2018 Solo Exhibits

DEADLINE: November 20

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THE COMMUNITY ARTS PARTNERSHIP

For over 25 years, CAP has been connecting artists and audiences through our public events, grant programs, and professional development workshops. The CAP ArtSpace is one of our programs. Learn more at ArtsPartner.org

ABOUT THE CAP ARTSPACE

- The CAP ArtSpace is in Center Ithaca at 171 The Commons. It is accessible directly from the Ithaca Commons, and is adjacent to the Downtown Visitor Center. The ArtSpace is also accessible from the interior Center Ithaca atrium. The gallery and visitor center receive about 400 visitors a month,. The Gallery Night reception, on the first Friday of every month, (except for January where it might be the second Friday) provides an additional 300.
- The ArtSpace has one 25' wall, two 11' walls, and two 5' walls. There is a hanging system with cables that each support 40 pounds, and movable hooks. Small nails can be used rather than the cable system.
- CAP does not have pedestals – artists would need to provide their own.
- There is a glass display case that can be moved into the gallery if the artist desires. (5' long, 4' high with a display interior of 17" deep, 17" high).
- The ArtSpace adjacent to the Visitor Center which is staffed, although they have their back to the gallery. Therefore, standing pieces that cannot be handled or that pose a threat to visitors might not be considered.
- Work in the gallery is not insured.
- An exhibit with sound must have headphones. Video must have headphones and does not need staff to operate.
- The CAP ArtSpace is shared with the Downtown Visitor Center, and is a cut-through for people to the Center Ithaca atrium. Work submitted must be appropriate for a Visitor Center environment, and the varied uses of the space.

AN OPPORTUNITY TO EXHIBIT

- This application is for 2018 monthly solo exhibits in the CAP ArtSpace. There are about nine months available. Some months are set aside for a CAP Art Trail Exhibit, our annual fundraising sale, etc. This application asks artists to list which months you are and are not available.
- Local and regional artists can submit proposals.
- CAP board member and artist Jim Spitznagel will work with chosen artists to discuss and advise about selecting work and hanging work.
- Work should be original and fairly recent – within the last three years.
- Artist is responsible for delivering their work, and picking up art work. Artist is responsible for supplies beyond nails, hammer and the hanging system CAP has in place. Artist is responsible for hosting a reception on Gallery Night, on the first Friday of each month. The offerings can be very basic, i.e. cookies and seltzer.
- Sales of art are arranged between the artist and the interested parties. Signage in the gallery will direct patrons to contact the artist directly.
- The artist is expected to provide work ready to hang.
- CAP will work with the artist to provide signage that gives biographical information about the artist, and insight into the exhibited work. CAP will make posters and provide signage for the exhibit.
- The artist is expected to be present from 5pm to 8pm on the Gallery Night associated with their exhibit. Gallery Night is the first Friday of each month (except for Jan and July when it might be the 2nd Friday).
- CAP does not take a commission on artist sales, but does expect that the artist donate to CAP's annual fund with at least \$25 (or more!)

AGREEMENT

Once the proposal is accepted, artist(s) must sign a “CAP ArtSpace Agreement” which outlines exhibition conditions. The artist will also receive “CAP ArtSpace Instructions” which goes into more detail about the logistics of hanging and publicizing the show. Please note that the Agreement acknowledges that artists understand that CAP accepts no liability for loss or damage of art work due to theft, vandalism, fire, water leaks, or other calamity while the work is on exhibit. Artists are encouraged to insure their own work.

PROPOSAL REVIEW AND CRITERIA

A committee that includes area professional curators/artists will review proposals.

Decisions are based on:

- The quality and appeal of the proposed exhibit based on the quality of the work sample and description.
- The appropriateness of the work for the ArtSpace/Visitor Center.
- The feasibility of the description of how the work will appear in the ArtSpace.
- How recently the artist has had a show in the ArtSpace.
- Presenting variety and interest for the general public.
- Presenting new work that the public has not yet been exposed to.

Preference is given to:

- Artists with an active artistic career.
- Artists who fill out the application correctly and completely.
- Artists who have not recently shown in the ArtSpace, and Artists who haven't show in 2017 or 2018 locally.

ALL ARTISTS ARE RESPONSIBLE FOR

- Reading and understanding all the material in this document, CAP ArtSpace Instructions/Agreement which will be sent to accepted artists.
- Any paid advertising, mailings, mailing costs.
- Delivery, installation, take down, and take away work on the agreed dates.
- Price lists, guest book.
- Hosting the Gallery Night reception: ALL refreshments, napkins, cups, drink (no alcohol), etc.

CAP WILL

- Provide exhibit information to the Gallery Night organizers.
- Create four posters for the ArtSpace for the exhibit. Help artist (if needed) with wall labels.
- Create a poster bio for the artist.
- Send e-blast about the exhibit and post on Facebook, IthacaEvents.com, GalleryNightIthaca.com and will send calendar listings to local newspapers.
- Arrange dates for hanging, and pick up
- Repair the walls and repaint for the next exhibit

PLEASE SEND THE FOLLOWING via e-mail

1. Application: Include the information below in a document, either a .doc or .pdf. (.doc is preferred.)

1. Contact Information: Your name, address, phone(s), e-mail and website.

2. Title: Proposed title for your exhibit.

3. Describe: Describe your proposed exhibit: How many pieces, how will it be presented (i.e. framing, placement, unity of presentation...). **Details are important.** The panel will need to envision how your exhibit will look through your description.

4. Months: List, in order of preference, the 2018 months that you can exhibit, and list the months you cannot exhibit. Please list as many months as possible. The more months you list, the more likely you are to be chosen. For example, if 10 artists say they can only do October, we can only pick 1.

5. List any local commitments for shows in recent past or future that are not on your resume.

6. Image List: Include Filename, Title, Date of work, Medium, Dimensions.

7. Signature: Include the following language, with typed “signature” and date. (signature can be typed:) “I have read, understand and agree to all the conditions and information detailed in this CAP ArtSpace application.”

2. Resume: Include an artistic resume.

3. Images: E-mail at least 5 .jpg images (and no more than 8) of existing work that will be part of your proposed exhibit.