

2023 Guidelines Arts Education Grant

Weaving the arts into K-12 core curriculum, as well as teaching youth new artistic skills and abilities, is at the core of the Arts Education grant.

Deadline: June 16, 9pm



Administered by:

Community Arts Partnership, ArtsPartner.org
Robin Schwartz, Grant and Program Director, programs@artspartner.org

Applicants can be:

Tompkins County not-for-profit organizations
or individuals/small groups

Guidelines & Applications: ArtsPartner.org
or click [HERE](#) for our grants page.

Grant Funders, and Goals

The Community Arts Partnership's GAP grant, Artist in Community Grant, and Arts Education grant are part of **New York State Council on the Arts** (NYSCA) Statewide Community Re-grants Program.



SCR is a statewide effort to make exemplary arts programming available to geographically, ethnically, and racially diverse segments of the State's population, and to support the continued development of local cultural resources responsive to community cultural needs.



The Community Arts Partnership administers SCR in Tompkins County. **Tompkins County** provided additional funding for 2023!

Grant Workshops, Questions, Draft Review

Excellent Handout: Grant Writing Examples and Advice

Find this PDF on our [grant page](#)

Advice, Brainstorming, and Questions

After reading these guidelines, email Robin for advice, to brainstorm, and with questions.

Grant Draft Review

Robin can review drafts of your grant applications. Please send at least a week before the deadline if you can. She will review drafts right up until June 15th.

Be advised that CAP staff does not make funding decisions. Although Robin facilitates the panel meetings, she does not participate in rating the requests. Any recommendations or suggestions that she may communicate when reviewing a draft do not constitute a guarantee of funding.

Previous Applicant Alert

Funding is never guaranteed. The funding preferences, panelists, and NYSCA directives used by the panel may change from year to year, as does the amount of funding available and the number of competitive requests. It is entirely possible that a request that has received high ratings in the past may now be competing with other requests that will receive higher ratings.

More Grant Funds, Two Deadlines

For 2023, CAP has \$230,000 to distribute, up from \$60,480 in previous years.

- \$230,000 is for all three CAP administered NYSCA grants: the Grants for Arts Programs (GAP) grant, the Artist in Community Grant, and the Arts Education Grant. CAP applied

for and received a big increase from New York State Council on the Arts, and the Tompkins County government contributed a match!

- There are two deadlines in 2023: January and June.
- The January round received 73 requests. \$177,500 was distributed to 64 applicants with an average grant of \$2,740, ranging from \$1,000 to \$4,000. Even though the max grant was \$5,000, we were not able to award \$5,000 for single requests.
- We expect fewer applicants for Cycle 2 and have allotted \$52,500. It is likely that the average grant for cycle 2 will be the same as cycle one, with no awards given over \$4,000. The number of applicants is unpredictable so this is only a guess.
- Artists can apply for one or more of the three grants listed above for different programs, or different aspects of a larger program. The GAP grant applicant must be a not for profit.
- The maximum grant is \$5,000 annually for all SCR grants. If an applicant is applying for an Artist in Community Grant grant and an Arts Education grant, for example, the total request for both cannot exceed \$5,000.
- Applicants to the January 2023 round of funding can apply for this round as well and the \$5,000 limit applies. For example, applicants who received \$2,500 in the January cycle can apply for \$2,500 this cycle.

Who Can Apply

- **Tompkins County artists**
 - Individual artist applicants be Tompkins County residents as of January 2023, must be at least 18, and not be enrolled in an undergraduate or graduate degree program.
 - However, if the Applicant is a cultural organization, their teaching artists do not have to reside in Tompkins County.
 - NOTE: Resumes are not required at the time of submission. If the artist does not have a related website, resumes may be requested after submission.
- **Municipalities**
- **Tompkins County arts or cultural organizations**
 - (excluding “Direct NYSCA applicants” **)
 - not for profit status is not required.
 - **** NOTE: Applicants cannot be “Direct NYSCA Applicants,”** which are 30 local arts organizations that have applied directly to New York State Council on the Arts for 2023 programming. Email Robin if you’d like that list.

What is “Arts Education”

- Weaving the arts into K-12 core curriculum, as well as teaching youth new artistic skills and abilities, is at the core of Arts Education.
- Art instruction (visual, dance, music, theatre, literary...) helps children with the development of motor skills, language skills, social skills, decision-making, creative problem solving, inventiveness.
- Young people who participate regularly in the arts are four times more likely to be recognized for academic achievement. Arts Education leads to fewer disciplinary infractions and higher attendance, graduation rates, and test scores.
- Teaching through the arts makes difficult concepts more easy to understand. The best arts education projects are those that allow the children to use their imagination and creativity to create their own interpretation of the art form being taught.
- Although this is not a requirement for this grant, ideal arts education projects use teaching artists to use their art to help understand a non-arts subject or address a potential student challenge. For example, an artist can use fiber art to teach math and measurements; teach history through writing and performing; teach songwriting to express current issues; use dance to teach literacy. Integrating art with other disciplines reaches students who might not otherwise be engaged in classwork.

Arts Education Grant

THE GRANT IS FOR:

- Sequential, skill-based study that incorporates one or more art forms.
- Projects that focus on the student’s exploration of art and the artistic process.
- Emphasis must be placed on the depth and quality of the creative process through which students learn through or about the arts.
- The project can (optional) culminate in exhibitions, productions, or demonstrations.

IN-SCHOOL, OR AFTER SCHOOL PROGRAMS :

(The requirements for each are different - see below)

- at a Tompkins County public (not private) school during the school day.
- at an after-school program at a public school or cultural organization. Programs can be registration based, but the cost must not prohibit inclusion.

GOALS AND OUTCOMES:

The applicant must state specific student learning goals, and outcomes as a means for evaluating the success of the project.

THE GRANT CAN FUND:

The Grant can pay for artist stipend(s), consumable supplies, mileage (up to \$75), space rental, and any other expenses directly related to project. Funds can be provided for school teachers for after-school time. School teachers cannot be paid during their regular working hours.

IF THERE ARE COVID CONSIDERATIONS:

Funding can support expenses related to delivering programs virtually. We are happy to entertain all innovative ideas for virtual or creative delivery of quality in-school or after-school programs.

FOR SCHOOL PROJECTS DURING THE SCHOOL DAY:

1. Optional, but higher priority is given if in-school projects involve a **direct collaboration between at least one non-arts** classroom teacher and at least one teaching artist not currently affiliated with the partner school. Projects that are collaboratively designed, planned and taught by the participating teaching artist(s) and non-arts teacher(s) are given high consideration.
2. **Students should not be taken out of regular classes to participate, or be self-selected** for participation in the program.
3. The number of students benefiting will be a funding consideration.
4. **Art Education funds must not replace**, or appear to replace, the role of certified arts teachers in schools. However, it is recommended that the school's certified art, music, dance, and/or theater teachers participate in the project.
5. **A letter of commitment** (can be an e-mail) from the School Principal or Director of the hosting organization to the Applicant must be included with your Application.
6. **Project must involve at least three hands-on art learning sessions with teaching artist(s), and the exact same group of students (called the "core group")**. Each session should be at least 30 minutes long. (Each time an artist connects with a group of students, separated by time, can be considered one learning session.) It is highly recommended that sessions are separated by enough time for reflection and refining.
7. **Project must have an evaluation plan** in place to assess the level of student achievement and understanding.

FOR AFTER-SCHOOL PROGRAMS (SCHOOLS OR COMMUNITY BASED).

Teaching artists can work in after-school programs in both schools or community organizations. For the after-school or community-based setting,

#4 #5, #6 and #7 above apply. #1 to #3 do not apply to this category.

The Grant Can Not Fund

- Projects where the artistic component is not at the forefront. Projects can also be rehabilitative, scientific, therapeutic, or educational but the teaching of the art form must be the main goal.
- Local cultural organizations that have applied directly to New York State Council on the Arts (NYSCA) in 2023, whether funded or not.
- Projects taking place in private or parochial schools.
- Stand-alone programs without the artistic learning sessions, such as a performances, or a visit to a cultural institutions.
- College-level courses, scholarships, contests, or student performing groups.
- Equipment. (The grant can fund supplies which is defined as materials that are used up during the course of the project, but not permanent equipment.)

Funding Priorities

- Higher consideration will be given if the project addresses specific non-arts challenges that the students may have.
- For In-School Programs: Higher Consideration will be given if the project meaningfully aligns with the student’s curriculum.
- For In-School Programs: Higher Consideration will be given if the school’s certified art, music, dance and/or theater teachers participate in the project in addition to a non-arts teacher(s).
- Higher consideration will be given if the project fulfills a cultural need, or otherwise unmet need in terms of geography or community engagement, increases access to the arts, or reaches a broad and diverse audience.

Panel Review Criteria

A panel of artists, educators, arts administrators and community members will review proposals using the following criteria. The criteria are not listed in order of priority; each is equally important.. Each proposal is rated individually as well as in relation to the entire pool of applicants.

- Adherence to these guidelines and “Funding Priorities” stated above .
- Application clarity and completeness.
- Depth and quality of the artist(s) interactions with students.
- Anticipated student impact.
- Appropriateness of the educational and artistic goals and expected student outcomes of the project.

- Degree to which these goals relate to the proposed project activities and grade levels served.
- Quality of expertise and appropriateness of the proposed artists.
- Quality of evaluation plan.
- Appropriateness and cost-effectiveness of the proposed budget.

After The Due Date

- Applications will be checked for eligibility, completeness, and accuracy. Applicants may be contacted for clarification and/or additional information.
- If the funded artists do not have artistic websites, CAP may request artist resumes.
- A panel composed of area community leaders, artists, business people, and educators will be sent the application materials immediately after the due date. They'll have about two weeks to read the requests. The panel will meet virtually in late June 2023 to make funding decisions.
- Requests are rated against each other using the criteria above. Based on the ratings and fund availability, funding decisions are made.
- Applicants will be informed of the decision regarding their requests at the end of June or early July.
- Grantees will be featured in CAP's publicity, website, and press.
- All awarded not-for-profits sign and return a NYS contract acknowledging receipt of the award funds. The contact person in charge of the program will sign an additional agreement which will outline obligations and the procedures for providing a final report, and proper credit of NYSCA, Tompkins County and CAP on all publicity materials.

Submit to programs@artspartner.org

Find forms at [CAP's grant page](#)

RETURN AS as separate PDF's or as one long PDF.

Make sure your page breaks aren't wonky and that there aren't extra blank pages.

YOU'LL GET A REPLY: When you e-mail your application, you will receive the reply **"received" within 24 hours**. If you do not receive a reply, please e-mail Robin to ensure that your submission was received

1. APPLICATION

2. BUDGET FORM

STATEMENT OF COMMITMENT from partnering school principal or teacher, or from director of cultural institution. This can be an email or letter that simply confirms the program.

Sample Budget Form

FOR	PROGRAM EXPENSE	(EXPLAIN EXPENSE in detail)	INCOME	(EXPLAIN INCOME in detail)	SUBTRACT: Expense minus Income
Teaching Artist(s)	\$2,400	1 artist - 12 classes x \$50/class = \$600 x 4 classrooms	\$1,300	BOCES - \$800 Artist Donation - \$500	\$1,100
Teacher after School Time	\$500	4 teachers x 5 hrs x \$25/hr	\$500	Paid by PTA	\$0
Materials/Supplies	\$425	Art Supplies, see attached list			\$425
Administration of Project	\$100	Artist M. Brown			\$100
Travel	\$54	12 trips x 9 miles x .50/mile			\$54
Other Expenses or In-	\$50	Preparation of materials by artist			\$50
TOTALS:	\$3,529		\$1,800	Grant Request ➡	\$1,729