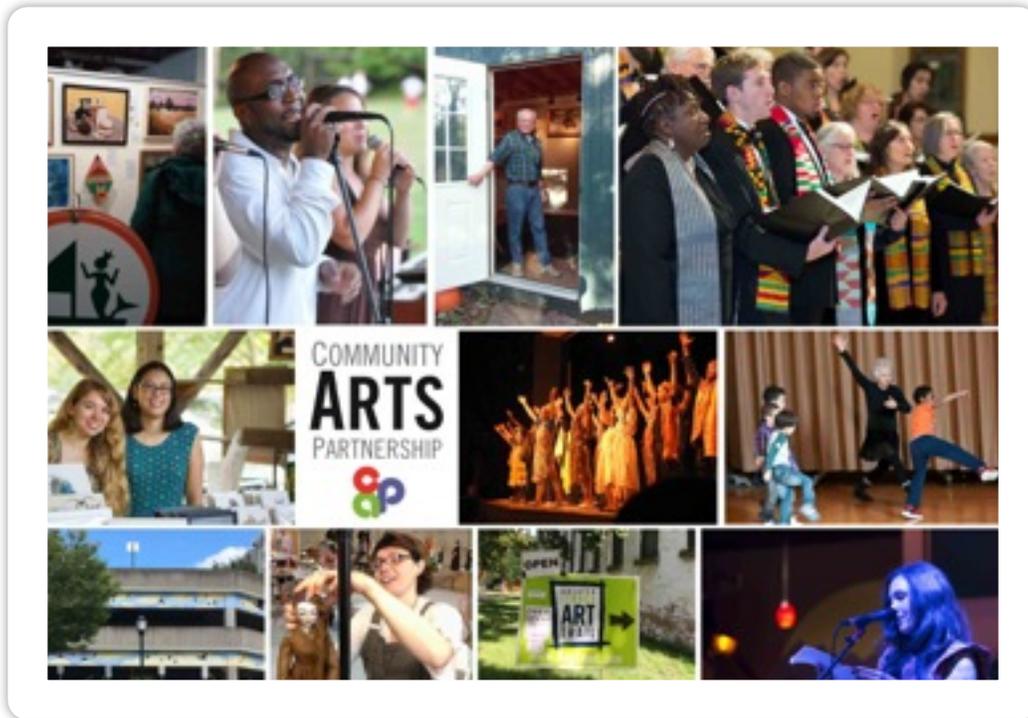COMMUNITY **ARTS** PARTNERSHIP cap

2021 Guidelines
Arts Education Grant
Deadline: Thursday, November 19, 2020

Free and Recommended Grant Information Sessions

A grant information zoom session is highly recommended for all CAP grant applicants. The session will provide information about CAP's grants, and grant writing advice. Registration is required and links to the dates/times below can be found on the grant page at www.ArtsPartner.org

Thursday, September 17, 2:00pm / Wednesday, September 23, 7:00pm/ Monday, September 28, noon
Tuesday, October 6, 11:00am / Wednesday, October 7, 7:00pm

Contact for Advice, Brainstorming, Draft Review, and Questions

Robin Schwartz, Grant and Program Director, programs@artspartner.org. It is highly recommended that applicants submit a draft application well before the due date for comments. (At least two weeks is best, but last minute is doable. The earlier a draft is sent, the more detailed our response will be.)

Information about all of CAP's grants (and programs): ArtsPartner.org

Artist Emergency Relief Fund - Due Sept. 21
SOS Grant - Due Oct. 9
Grants For Arts Programs - Due Oct. 23
Artist in Community Grant - Due Oct. 30
Arts Education Grant - Due Nov. 19

"DEC" Grants for Exemplary Arts Programming

The Arts Education Grant is part of New York State Council on the Arts (NYSCA) Decentralization (DEC) program, a statewide effort to make exemplary arts programming available to geographically, ethnically, and racially diverse segments of the State's population, and to support the continued development of local cultural resources responsive to community cultural needs. Three DEC grants are administered in Tompkins County by the Community Arts Partnership (CAP). See ArtsPartner.org to view all of CAP's grants and programs.

The Arts Education Grant:

Arts Education funds support individual teaching artists, local cultural not-for-profit organizations, or cultural groups, in providing in-depth, meaningful arts education projects to K-12 students. Arts Education funds serve to bring teaching artists and their classroom skills into dedicated learning environments for all ages. Teaching through the arts can present difficult concepts visually, making them more easy to understand. Art instruction helps children with the development of motor skills, language skills, social skills, decision-making, risk-taking, and inventiveness. The arts provide challenges for learners at all levels.

Projects must provide:
- Sequential, skill-based study that incorporates one or more art forms and includes a minimum of 3 sequential hands-on or virtual learning sessions.
- In depth, age and skills appropriate learning opportunities
- Hands-on or virtual participatory creation and/or learning opportunities in one or more art forms that may (optional) culminate in exhibitions, productions, or demonstrations.
- Stated learning goals, methodologies and outcomes as a means for evaluation.

2021 Covid Related Considerations:

- Funding can support planning and preparation of proposed project, and expenses related to delivering programs virtually. We are happy to entertain all innovative ideas for virtual or creative delivery of quality in-school or after-school programs,
- Results of 2020 funded projects will not have a bearing on 2021 requests.

The Arts Education grant offers two funding strands:

- **K-12 in-school projects:** Funds can support arts education projects that take place in school during the school day. The "Applicant" must be a Tompkins County n-f-p cultural organization, or a Tompkins County individual artist(s). The "Partner" is the participating school. (Public schools cannot apply directly.)
- **After-school community based learning**: Funds can support a project in a community based setting for K-12 youth. The "Applicant" can be Tompkins County Teaching Artist(s), or a Tompkins County community based cultural organization.

Note: If individual artists are the "Applicant", they must be from Tompkins County. However, if the "Applicant" is a not-for-profit arts & cultural organization, their teaching artists do not have to be from Tompkins.

Funding Priorities:

- Higher consideration will be given if the project addresses specific challenges that the students may have.
- Higher consideration will be given if the project fulfills a cultural need, or otherwise unmet need in terms of artistic discipline, geography or community engagement, increases access to the arts, or reaches a broad and diverse audience.
- For In-School Programs: Higher Consideration will be given if the school's certified art, music, dance and/or theater teachers participate in the project in addition to the non-arts teacher(s).
- For In-School Programs: Higher Consideration will be given if the project meaningfully aligns with student's curriculum.

- Emphasis is placed on the depth and quality of the creative process through which participants learn through or about the arts. Projects must focus on the exploration of art and the artistic process. Inter-curricular collaboration for in-school projects is encouraged but not required.

Requirements: in-school projects, during the school day:

1. Eligible projects will involve a direct collaboration between at least one **non-arts** classroom teacher and at least one teaching artist not currently affiliated with the partner school. Projects are expected to be collaboratively designed, planned and taught by the participating teaching artist(s) and non-arts teacher(s).
2. Students should not be taken out of regular classes to participate, or be self-selected.
3. Art Education funds must not replace, or appear to replace, the role of certified arts teachers. However, it is recommended that the school's certified art, music, dance, and/or theater teachers participate,
4. A letter of commitment (can be an e-mail) from the "Partner" (Executive Director, or School Principal) to the Applicant must be included with the application. If applicable, the letter can outline the School or Organization's involvement in the requested project.
5. Project must involve at least **three** hands-on or virtual learning sessions with teaching artist(s), and the same teacher/group of students (called the "core group"). Each session should be at least 30 minutes long. (Each time an artist connects with a group of students, separated by time, can be considered one contact session.) It is highly recommended that contact sessions are separated by enough time for reflection and refining.
6. Project must have evaluation plan in place to access the level of student achievement & understanding.
7. Participating artists that are request in funding must provide a resume or c.v. (not a bio or artist statement). NOTE: Participating artists website addresses are part of the application. If the artist has a resume on their website, an attachment is not necessary. Provide resumes for artists who do not have one on their website (or do not have a website).

Requirements: after-school community-based setting:

Teaching artists or not-for-profit cultural organizations can work in after-school settings. Only #5 #6 and $7 above apply to this category. #1-#4 do not apply. **Note that it is required that the exact same group of students will be present for all sessions with the teaching artist(s).**

What is not eligible?:

- A project whose main focus is at-risk/social service, recreational, rehabilitative, or therapeutic, and/or liturgical in nature is not eligible, even if there is an artistic component. This includes mental health programs, and projects whose focus is to use the arts to heal.
- Local cultural organizations that have applied directly to New York State Council on the Arts (NYSCA) in 2020/2021, whether funded or not.
- Projects taking place in private or parochial schools.
- Stand-alone assembly programs, single performances, single visits to or from cultural institutions.
- College-level courses, scholarships, contests, or student performing groups.
- Equipment. (The grant can fund supplies which is defined as materials that are used up during the course of the project, but not permanent equipment.)

The Budget:

- The maximum request is $2,500.
- There is no required match and applicants may apply for 100% of the proposed project's total cost.

Evaluative Criteria - The Grant Panel considers:

A panel of artists, educators, arts administrators and community members will review proposals using the following criteria. The criteria are not listed in order of priority; each is equally important. Please make sure

your application materials, taken as a whole, address these criteria, and clearly describe your proposal. Each proposal is rated individually as well as in relation to the entire pool of applicants.

- Adherence to these guidelines.
- Application clarity and completeness.
- Appropriateness of the educational and artistic goals and expected student outcomes of the project.
- Degree to which these goals relate to the proposed project activities and grade levels served.
- Quality of expertise and appropriateness of proposed artists.
- Quality of evaluation plans.
- Appropriateness and cost-effectiveness of the proposed budget.

Submissions and Timeline:

- Request must be e-mailed to arrive by Friday, November 19, midnight.
- Applicants are notified at the end of December.
- Award funds are distributed to the "Applicant" when the Community Arts Partnership receives funds from New York State Council on the Arts. This can occur as early as January or as late as August.
- Projects occur in calendar year 2021. Final Reports are due in November 2021.

What to Submit to programs@artspartner.org:

1. **Application**: Found on the following pages. Note the page limit instructions. Send as word doc.
2. **Budget:** This is an excel form, found on the grants page at www.ArtsPartner.org. Send as excel or .pdf
3. **Letter of Commitment** (see "Requirements" in guidelines). Send as attachment or forward e-mail.
4. **Resumes** of participating artists (see "Requirements" in guidelines). .Any format is fine.

Sample Budget: (Submit separate excel doc - see "What to Submit")

2021 Arts Education Grant

APPLICANT NAME: _____

	A. Expense Amount	B. Explanation of Column A	C. If the school, cultural org, or artist is paying part of an expense, put the amount here	D. Explanation of Column C	E. Subtract Column C. from A. The Total in this column is your **Grant Request**
Cultural Organization Admin					
Teaching Artist Fees					
Additional Personnel					
Materials/ Supplies					
Travel					
Other					
TOTALS:	$0.00		$0.00	$0.00	$0.00
					GRANT REQUEST