

2022 Guidelines Arts Education Grant

Applicants can be Tompkins County not-for-profit arts organizations**
or individuals/small groups



Deadline: Monday, December 20, 2021

Free and Recommended Grant Advice Sessions on Zoom

Zoom workshops (registration required), are led by CAP Program & Grant Director Robin Schwartz, She will briefly review all of CAP's Grants and then talk at length about how to make your request rise to the top of the competitive pile. Choose a date and register at the grant page on [ArtsPartner.org](https://www.artspartner.org)

- Sunday, September 19, 11:00am to noon.
- Monday, September 27, 6:30pm to 7:30pm.
- Wednesday, September 29, noon to 1:00pm.
- Tuesday, October 12, 6:30 to 7:30pm.
- Wednesday, October 27, noon to 1:00pm.
- Tuesday, November 9, 6:30 to 7:30pm.

Contact Anytime for Advice, Brainstorming, Draft Review, and Questions

Robin Schwartz, Grant and Program Director, programs@artspartner.org. It is highly recommended that applicants submit a draft application well before the due date for comments. (At least two weeks is best, but last minute is doable. The earlier a draft is sent, the more detailed our response will be.)

NYSCA “SCR” grants for Exemplary Arts Programming

The Community Arts Partnership ReStart Grant, GAP grant, Artist in Community Grant and Arts Education grant are part of New York State Council on the Arts (NYSCA) Statewide Community ReGrants (SCR) Program, a statewide effort to make exemplary arts programming available to geographically, ethnically, and racially diverse segments of the State's population, and to support the continued development of local cultural resources responsive to community cultural needs, and administered in Tompkins County by the Community Arts Partnership.



About Arts Education in General

Weaving the arts into K-12 core curriculum, as well as teaching youth new artistic skills and abilities, is at the core of the Arts Education grant.

Art instruction (any and all mediums) helps children with the development of motor skills, language skills, social skills, decision-making, creative problem solving, inventiveness.

Young people who participate regularly in the arts are four times more likely to be recognized for academic achievement. Arts Education leads to fewer disciplinary infractions and higher attendance, graduation rates, and test scores.

Teaching through the arts makes difficult concepts more easy to understand.

The best arts education projects are those that allow the children to use their imagination and creativity to create their own interpretation of the art form being taught.

Although this is not a requirement for this grant, ideal arts education projects use teaching artists to teach a non-arts subject or address a potential student challenge. For example, an artist can use musical notes to teach fractions; fiber art to teach math and measurements; history through writing and performing; songwriting to express current issues; dance to teach literacy. Integrating art with other disciplines reaches students who might not otherwise be engaged in classwork.

About the Arts Education Grant in General

Applicants: can be Tompkins County artists, small arts groups or cultural organizations. Not for profit status is not required. Note: If individual artists are the Applicant, they must be from Tompkins County. However, if the Applicant is a Tompkins County arts & cultural organization, their teaching artists do not have to be from Tompkins County.

**** Applicants can not be Tompkins County arts organizations that are applying directly to NYSCA for 2022 programming.** These include the larger organizations such as the Kitchen, Hangar, CSMA... and 10 others.

The project can take place:

- a) at a Tompkins County public (not private) school during the school day
- b) or in an after-school program, or at a Tompkins County community-based cultural organization.

The requirements for each are different (see below)

The grant is for: sequential, skill-based study that incorporates one or more art forms. Projects must focus on the exploration of art and the artistic process.

Emphasis must be placed on the depth and quality of the creative process through which students learn through or about the arts.

The artist(s) must meet and teach their art form with the same group of students at least three times (details below.)

The applicant must state specific student learning goals, and outcomes as a means for evaluating the success of the project.

The project can (optional) culminate in exhibitions, productions, or demonstrations.

Covid Considerations:

Funding can support planning and preparation of proposed project, and expenses related to delivering programs virtually. We are happy to entertain all innovative ideas for virtual or creative delivery of quality in-school or after-school programs.

Funding Priorities

- Higher consideration will be given if the project addresses specific non-arts challenges that the students may have.
- For In-School Programs: Higher Consideration will be given if the project meaningfully aligns with the student's curriculum.
- For In-School Programs: Higher Consideration will be given if the school's certified art, music, dance and/or theater teachers participate in the project in addition to a non-arts teacher(s).
- Higher consideration will be given if the project fulfills a cultural need, or otherwise unmet need in terms of geography or community engagement, increases access to the arts, or reaches a broad and diverse audience.

Requirements for in-school projects during the school day:

1. Eligible projects will involve a **direct collaboration** between at least one **non-arts** classroom teacher and at least one teaching artist not currently affiliated with the partner school. Projects are expected to be collaboratively designed, planned and taught by the participating teaching artist(s) and non-arts teacher(s).
2. **Students should not be taken out of regular classes to participate, or be self-selected for participation in the program. The number of students benefiting will be a funding consideration.**
3. Art Education funds must not replace, or appear to replace, the role of certified arts teachers in schools. However, it is recommended that the school's certified art, music, dance, and/or theater teachers participate in the project.
4. A letter of commitment (can be an e-mail) from the School Principal to the Applicant must be included with the application. The letter of commitment must outline the Partner's support of the project (monetarily and/or otherwise) and anticipated roles and responsibilities for each team member involved.
5. Project must involve at least **three hands-on art learning sessions** with teaching artist(s), and the same teacher/group of students (called the "core group"). Each session should be at least 30 minutes long. (Each time an artist connects with a group of students, separated by time, can be considered one contact

session.) It is highly recommended that contact sessions are separated by enough time for reflection and refining.

6. Project must have an evaluation plan in place to assess the level of student achievement and understanding.
7. A resume is required for any artist requesting payment. If there are multiple artists or if a resume is not available, it is also okay to include a short bio that addresses their career and teaching experience.

Requirements for After-School & Community-Based Org Projects:

Teaching artists can work in after-school programs. For the after-school or community-based setting, only #5, #6, #7 above apply. #1- #4 do not apply to this category. **Note that it must be clear that the exact same group of students will definitely be present for all sessions with the teaching artist(s).**

What is not eligible?

- A project whose main focus is at-risk/social service, recreational, rehabilitative, or therapeutic, and/or liturgical in nature is not eligible, even if there is an artistic component.
- Local cultural organizations that have applied directly to New York State Council on the Arts (NYSCA) in 2022, whether funded or not.
- Projects taking place in private or parochial schools.
- Stand-alone assembly programs, single performances, single visits to or from cultural institutions.
- College-level courses, scholarships, contests, or student performing groups.
- Equipment. (The grant can fund supplies which is defined as materials that are used up during the course of the project, but not permanent equipment.)

The Budget

- The maximum request is 3,000. There is no match required.
- The grant can not fund food. Do not include food costs.
- You can indicate in-kind contributions in column C.

Workshop, Consultation, Draft Review

- E-mail the CAP Program Director (Robin) if you would like to discuss your request, ask questions, or need assistance!
- HIGHLY RECOMMENDED: Send Robin a draft well for feedback.

Evaluative Criteria - The Grant Panel considers:

A panel of artists, educators, arts administrators and community members will review proposals using the following criteria. The criteria are not listed in order of priority; each is equally important.. Each proposal is rated individually as well as in relation to the entire pool of applicants.

- Adherence to these guidelines.
- Application clarity and completeness.
- Appropriateness of the educational and artistic goals and expected student outcomes of the project.
- Degree to which these goals relate to the proposed project activities and grade levels served.
- Quality of expertise and appropriateness of the proposed artists.
- Quality of evaluation plan.
- Appropriateness and cost-effectiveness of the proposed budget.

Submissions and Timeline

- Request must be e-mailed, to programs@artpartner.org to arrive by Monday, December 20th, midnight.
- Applicants are notified in mid-January of results.
- Award funds are distributed to the Applicant when the Community Arts Partnership receives funds from New York State Council on the Arts. This can occur as early as January or as late as August. (We expect it will be early in the year.)
- Projects occur in calendar year 2022. Final Reports are due in December 2022 (or 30 days after the project is complete).

What to Submit

You can submit these documents via e-mail as separate attachments (.pdf, .doc, or excel) or (ideally) as one long .pdf.

Before you send the pdf, please make sure that your page breaks aren't wonky and it appears neat and organized.

- **Application:** word doc found on grant page of ArtsPartner.org
- **Budget:** excel form found on the grants page at ArtsPartner.org
- **For In-School programs:** Letter of commitment (send in any format)
- **Resumes** for artists needing funding (any format)

Sample Budget

	A.	B.	C.	D.	E.
Category	Expenses Column	Narrative breakdown of Expense	Related Income Column	Narrative break-down of Income	Subtract: Column A. minus Column C.
Teaching Artist(s)	\$2,400	1 artist - 12 classes x \$50/class x 4 classrooms	\$1,300	BOCES - \$800 Artist Donation - \$500	\$1,100
Teacher after School Time	\$500	4 teachers x 5 hrs x \$25/hr	\$500	Paid by PTA	\$0
Materials/Supplies	\$425	Art Supplies, see attached list			\$425
Administration of Project	\$100	Artist M. Brown			\$100
Travel	\$54	12 trips x 9 miles x .50/mile			\$54
Other Expenses or Income	\$50	Preparation of materials by artist			\$50

TOTALS:	\$3,529		\$1,800	Grant Request 	1,729
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