

2023 Guidelines

Arts Education Grant

Weaving the arts into K-12 core curriculum, as well as teaching youth new artistic skills and abilities, is at the core of the Arts Education grant.



Administered by:

Community Arts Partnership, ArtsPartner.org
Robin Schwartz, Grant and Program Director, programs@artspartner.org

Applicants can be:

Tompkins County not-for-profit organizations or individuals/small groups applying through a not-for-profit sponsor

New! Two 2023 Deadlines: Friday, January 13, midnight
Friday, June 16, midnight

Guidelines & Applications: ArtsPartner.org
or click [HERE](#) for our grants page.

Grant Funders, and Goals

The Community Arts Partnership's GAP grant, Artist in Community Grant, and Arts Education grant are part of **New York State Council on the Arts** (NYSCA) Statewide Community Re-grants Program. SCR is a statewide effort to make exemplary arts programming available to geographically, ethnically, and racially diverse segments of the State's population, and to support the continued development of local cultural resources responsive to community cultural needs. The Community Arts Partnership administers SCR in Tompkins County.

Tompkins County provided additional funding for 2023!



Grant Workshops, Questions, Draft Review

Take a Free Grant Info & Advice Session

Take a free zoom workshop. Robin Schwartz, CAP Grant Director, will discuss all CAP's grants, and share great grant writing advice to help your requests rise to the top of the pile.

Workshops are on Zoom mid-November through December.

For Dates and to Register, visit our Grant Page at [ArtsPartner.org](https://www.artspartner.org) or [click here](#).

Advice, Brainstorming, and Questions

After reading these guidelines, email Robin for advice, to brainstorm, and with questions.

Grant Draft Review

Robin can review drafts of your grant applications. Send at least a week (or more) before the deadline if you can.

Please be advised that CAP staff does not make funding decisions. Although Robin facilitates the panel meetings, she does not make recommendations or state her opinions to the panel. Any recommendations that she may make when reviewing a draft does not constitute a guarantee of funding.

Previous Applicant Alert

Funding is never guaranteed. The funding preferences, panelists, panel review criteria, and NYSCA directives used by the panel change from year to year. New requests come in each year and all requests are judged competitively against other.

More Grant Funds, Two Deadlines

For 2023, we have well over \$200,000 to distribute, up from \$60,480 in prior years.

The money is for all three **CAP administered NYSCA grants: the GAP grant, the Artist in Community Grant, and the Arts Education Grant.** (We applied for and received a big increase from NYSCA, and the Tompkins County government has contributed a match!)

Because of the increase in funding:

- We now have **two annual deadlines** for the above three grants.
- **New: Applicants can apply for and receive up to \$5,000.** (Note: This is the maximum amount that a grantee can receive from one, two or all three NYSCA grants.)
- The second round (due in June) will distribute funds left over from the first round.
- Applicants who apply in January can also apply to the June round, either for a different project or for additional funds for the same project applied for in the January round, whether funded or not.

What is “Arts Education”

- Weaving the arts into K-12 core curriculum, as well as teaching youth new artistic skills and abilities, is at the core of Arts Education.
- Art instruction (visual, dance, music, theatre, literary...) helps children with the development of motor skills, language skills, social skills, decision-making, creative problem solving, inventiveness.
- Young people who participate regularly in the arts are four times more likely to be recognized for academic achievement. Arts Education leads to fewer disciplinary infractions and higher attendance, graduation rates, and test scores.
- Teaching through the arts makes difficult concepts more easy to understand. The best arts education projects are those that allow the children to use their imagination and creativity to create their own interpretation of the art form being taught.
- Although this is not a requirement for this grant, ideal arts education projects use teaching artists to use their art to help understand a non-arts subject or address a potential student challenge. For example, an artist can use fiber art to teach math and measurements; teach history through writing and performing; teach songwriting to express current issues; use dance to teach literacy. Integrating art with other disciplines reaches students who might not otherwise be engaged in classwork.

Who Can Apply

- **Tompkins County artists**
 - If individual artists are the applicant, they must reside in Tompkins County. (If an artist does not have a website with a resume, resumes may be requested after the deadline. 0
 - However, if the Applicant is a cultural organization, their teaching artists do not have to be residing in Tompkins County.
- **Municipalities**
- **Tompkins County arts or cultural organizations**
 - (excluding “Direct NYSCA applicants” **)
 - not for profit status is not required.

**** NOTE: Applicants cannot be “Direct NYSCA Applicants,”** which are 30 local arts organizations that have applied directly to New York State Council on the Arts for 2023 programming. Email Robin if you’d like that list.

About CAP's Arts Education Grant

Weaving the arts into K-12 core curriculum. as well as teaching youth new artistic skills and abilities, is at the core of the Arts Education grant.

IN-SCHOOL, OR AFTER SCHOOL PROGRAMS :

- at a Tompkins County public (not private) school during the school day.
- at an after-school program at a public school or cultural organization.
- (The requirements for each are different - see below)

THE GRANT IS FOR:

- Sequential, skill-based study that incorporates one or more art forms.
- Projects that focus on the exploration of art and the artistic process.
- Emphasis must be placed on the depth and quality of the creative process through which students learn through or about the arts.
- The project can (optional) culminate in exhibitions, productions, or demonstrations.

THREE CORE SESSIONS:

The artist(s) must meet with the same group of students at least three times (details below.)

GOALS AND OUTCOMES:

The applicant must state specific student learning goals, and outcomes as a means for evaluating the success of the project.

THE GRANT CAN FUND:

Artist fees, artist preparation, planning time, mileage, space rental, assistant fees, supplies, publicity (if applicable) and other costs directly associated with the project.

COVID CONSIDERATIONS:

Funding can support planning and preparation of proposed project, and expenses related to delivering programs virtually. We are happy to entertain all innovative ideas for virtual or creative delivery of quality in-school or after-school programs.

FOR SCHOOL PROJECTS DURING THE SCHOOL DAY:

1. Optional, but higher priority is given if in-school projects involve a **direct collaboration** between at least one **non-arts** classroom teacher and at least one teaching artist not currently affiliated with the partner school. Projects that are collaboratively designed, planned and taught by the participating teaching artist(s) and non-arts teacher(s) are given high consideration.
2. **Students should not be taken out of regular classes to participate, or be self-selected for participation in the program. The number of students benefiting will be a funding consideration.**
3. Art Education funds must not replace, or appear to replace, the role of certified arts teachers in schools. However, it is recommended that the school's certified art, music, dance, and/or theater teachers participate in the project.
4. A letter of commitment (can be an e-mail) from the School Principal or Director of the hosting organization to the Applicant must be included with your Application.
5. Project must involve at least **three hands-on art learning sessions** with teaching artist(s), and the same group of students (called the "core group"). Each session should be at least 30 minutes long. (Each time an artist connects with a group of students, separated by time, can be considered one learning session.) It is highly recommended that sessions are separated by enough time for reflection and refining.
6. Project must have an evaluation plan in place to assess the level of student achievement and understanding.
7. A resume is required for any artist requesting payment. If there are multiple artists or if a resume is not available, email the program director for advice.

FOR AFTER-SCHOOL PROGRAMS (SCHOOLS OR COMMUNITY BASED).

Teaching artists can work in after-school programs in both schools or community organizations. For the after-school or community-based setting, **#4 #5, #6, #7 above apply**. #1 to #3 do not apply to this category. **Note** that it must be clear that the exact same group of students will definitely be present for all sessions with the teaching artist(s).

What is not Eligible?

- The artistic component must be at the forefront. Projects can also be rehabilitative, scientific, therapeutic, or educational but the teaching of the art form
- Local cultural organizations that have applied directly to New York State Council on the Arts (NYSCA) in 2023, whether funded or not.
- Projects taking place in private or parochial schools.
- Stand-alone programs without the artistic learning sessions such as just a performances, or a visit to a cultural institutions.
- College-level courses, scholarships, contests, or student performing groups.
- Equipment. (The grant can fund supplies which is defined as materials that are used up during the course of the project, but not permanent equipment.)
- The grant cannot fund any food that is part of the project.
- The grant can not fund

Funding Priorities

- Higher consideration will be given if the project addresses specific non-arts challenges that the students may have.
- For In-School Programs: Higher Consideration will be given if the project meaningfully aligns with the student's curriculum.
- For In-School Programs: Higher Consideration will be given if the school's certified art, music, dance and/or theater teachers participate in the project in addition to a non-arts teacher(s).
- Higher consideration will be given if the project fulfills a cultural need, or otherwise unmet need in terms of geography or community engagement, increases access to the arts, or reaches a broad and diverse audience.

Panel Review Criteria

A panel of artists, educators, arts administrators and community members will review proposals using the following criteria. The criteria are not listed in order of priority; each is equally important.. Each proposal is rated individually as well as in relation to the entire pool of applicants.

- Adherence to these guidelines.
- Application clarity and completeness.
- Appropriateness of the educational and artistic goals and expected student outcomes of the project.
- Degree to which these goals relate to the proposed project activities and grade levels served.

- Quality of expertise and appropriateness of the proposed artists.
- Quality of evaluation plan.
- Appropriateness and cost-effectiveness of the proposed budget.

After The Due Date

- Applications will be checked for eligibility, completeness, and accuracy. Applicants may be contacted for clarification and/or additional information.
- A panel composed of area community leaders, artists, business people, and educators will be sent the application materials immediately after the due date. They'll have about two weeks to read the requests. The panel will meet virtually in late January 2023 to make funding decisions.
- Requests are rated against each other using the criteria above. Based on the ratings and fund availability, funding decisions are made.
- Applicants will be informed of the decision regarding their requests in late January.
- Applicants will be informed of decisions regarding their requests in late January. Grantees will be featured in CAP's publicity, website, and press.

Grantee Responsibilities if Funded

All awarded not-for-profits sign and return a NYS contract acknowledging receipt of the award funds. The contact person in charge of the program will sign an additional agreement which will outline obligations and the procedures for providing a final report, and proper credit of NYSCA, Tompkins County and CAP on all publicity materials.

Submit to programs@artspartner.org

FIND Application (word doc) and Budget (excel)

at [ArtsPartner.org](https://www.artspartner.org) or click [here](#).

RETURN AS separate PDF's or as one long PDF.

Make sure your page breaks aren't wonky and that there aren't extra blank pages.

YOU'LL GET A REPLY: When you e-mail your application, you will receive the reply **"received" within 24 hours**. If you do not receive a reply, please e-mail Robin to ensure that your submission was received

1. APPLICATION

2. BUDGET FORM - Return as excel or PDF. Found above link. Return as excel (preferred) or pdf.

3. LETTER OF COMMITMENT (described above). Send as any format.

How To Fill Out Budget Form

FOR	EXPENSE	(EXPLAIN EXPENSE in detail)	INCOME	(EXPLAIN INCOME in detail)	SUBTRACT: Expense minus Income
Teaching Artist(s)	\$2,400	1 artist - 12 classes x \$50/class x 4 classrooms	\$1,300	BOCES - \$800 Artist Donation - \$500	\$1,100
Teacher after School Time	\$500	4 teachers x 5 hrs x \$25/hr	\$500	Paid by PTA	\$0
Materials/Supplies	\$425	Art Supplies, see attached list			\$425
Administration of Project	\$100	Artist M. Brown			\$100
Travel	\$54	12 trips x 9 miles x .50/mile			\$54
Other Expenses or Income	\$50	Preparation of materials by artist			\$50
TOTALS:	\$3,529		\$1,800	Grant Request ➡	\$1,729