



Community Arts Partnership, 110 N. Tioga Street #301, Ithaca, NY 14850
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2022 Ithaca Artist Market Information for not-for-profits

Event: Friday, August 12, noon to 7:30pm
Google Form Deadline: June 15, midnight

HELLO EVERYONE!

*Thank you so much for reading these guidelines
carefully before you fill out the google form!*

ABOUT THE COMMUNITY ARTS PARTNERSHIP

The Community Arts Partnership (CAP) is Tompkins County's arts council. CAP connects artists and audiences through our events: the Spring Writes Literary Festival, the Greater Ithaca Art Trail, the Ithaca Artist Market, the CAP ArtSpace gallery and the CAP-a-Palooza Art Sale. CAP also supports artists and communities through six grant programs, a professional workshop series, and online resources and directories. Visit ArtsPartner.org.

NOT-FOR-PROFITS at the ITHACA ARTIST MARKET

- About 14 booths are reserved for **Tompkins County arts organizations, community groups that foster the creative expression of diverse communities**, and food/wine/beer vendors.
- **The market is a great place to have conversations and make valuable connections.**
Not for profits can sell swag, gather names, tell tickets and more.
- **Not-for-profits can schedule 10 minute performances!**
- **A google form with link below must be filled out by June 15th.**

ABOUT THE ITHACA ARTIST MARKET

- Now in its 30th year, the annual [Ithaca Artist Market](#) is a juried show and sale featuring artists of any discipline with work to sell (Visual Artists, Musicians, Writers, Filmmakers...)
- The 2022 event takes place on **Friday, August 12th, noon to 7:30pm** at the [Ithaca Farmers Market](#), co-sponsors of the Artist Market.

- 70 booths are reserved for artists. The remainder are for not for profits, food and drink beer vendors!
- The East Hill Jazz Group will play throughout the event, and there will be short (10 minute tops) performances throughout the event near the dock. (Your google form asks if your group would like to perform!)
- The Artist Market is advertised through e-blasts, social media, calendar listings, interviews, press, paid advertising, and more. The Farmers Market will also promote the event. Participating artists will also be encouraged to reach out to their audiences and patrons.

BOOTH FEE

- **Full booth:** \$65 for a full booth.
Half booth: Please e-mail programs@artspartner.org if you would like to pay \$33 for a half booth (we'll match you up with another not for profit or artist and send you a payment link) or if you would like to have the fee waived.
- **Invoice:** E-mail is you need an invoice.
- **How to pay:** Checks are made out to "Community Arts Partnership" and mailed to the address above. (Please do not hand deliver.) \$65 can be paid at the [Artist Market page](#).

TERMS: ORGANIZATIONS

- are responsible for being ready by 11:45 and remaining until 7:30m.
- must contact the Ithaca Farmers Market office if they would like to sell food to see if permits are required.
- will not play their own music or run video with sound. If you would like visitors to hear something recorded or online, headphones must be used.
- may not remove anything screwed in or nailed down in their booth. Full details will be in your confirmation information. Organizations must work with the oddities or limitations of the booth provided.
- can have fees returned until August 1st if an organization can not attend the market. No fees will be returned after August 1st for any reason whatsoever.

ASSIGNING BOOTHS and MARKET CONDITIONS

- The market is an open air structure with a roof.
- You can find a pdf with images of each Farmers Market booth on our [Artist Market page](#).
- The booth images are up to date as of May 17. The regular inhabitants of booths can change them anytime, so there's no guarantee that the images will be up to date in August.
- Most booths are about 12' x 10' deep with a roof. Most have dirt floors, a few have wood.
- Each booth is different and is tailored by their usual Farmers Market vendor. Some have shelving on the sides, some have counters that stretch across the whole or part of the front.
- Having a particular booth in previous years is not a guarantee that an applicant will continue to be given that booth. Many factors come into play when assigning booths. Artists who apply for the Artist Market and have a regular booth for the farmers market season will be given their usual booth. Food vendors will also be given their usual booths. Corner booths will generally go to two artists sharing a booth.
- It is optional for applicants to list specific booths in order of preferences, or you can request "no preference.". (i.e., first choice 45, second 87.... Or 45, 65, 76, 67, 2.... Or a request can also be made for a "shelf across the front" or "open booth".

NOTE: The majority of applicants request the same 5 to 10 very popular booths. For this reason, it is to your advantage to list as many booths as you can. This gives you a higher chance of getting one on your list.

- Music by the East Hill Jazz Group will play throughout the day at the north end of the structure in the half circle of booths. The group is not amplified and includes guitar, bass, trumpet and voice. We have found that many participants prefer to be near the group. If you do not want to be near the music, make sure not to list booth 65 to 82 in your preferences. You can also say “do not put me in booths 65-82.”
- A very strong effort will be given to make all participants happy!
- Once CAP assigns a booth, it cannot be re-assigned.
- Booths must be left exactly as found (remove tacks, screws, garbage).
- The Ithaca Farmers Market has strict rules regarding garbage and parking. Participants will receive these rules with confirmation and must abide by them.
- There are electrical outlets in between each booth. There is wi-fi.
- The market has an ATM and multiple bathrooms. The Farmers Market office will be staffed.

AGREEMENT AND DISCLAIMER

- Organizations who are accepted into the market must agree with these terms:
- The Community Arts Partnership and the Ithaca Farmers Market, its agents, employees and officers shall not be held liable for failure to fulfill or perform its contractual obligation provided such failure is caused, occasioned or furthered by closures of site locations due to any cause or causes beyond its control, including, but not limited to fire, covid, county or state directives, flood, severe weather, hard rain, public disaster, theft, visitor damage, or any other cause.
- If the organization plans to sell food, they must contact the Farmers Market office to discuss permits and regulations. If the Farmers Market says no, then food can not be sold.
- The Community Arts Partnership and the Ithaca Farmers Market shall not be held liable for damages to participant artwork or wares, exhibitors or personal property, or for theft, loss, or injury caused by products sold or exhibited by exhibitors, or other vendors or the general public or other calamities. Insurance for such loss, damages, or injury shall be the sole responsibility for each exhibitor at their own cost. Artists will take into account dust, high winds, rain and customers carrying food and drink.
- Fees will not be returned if the Artist Market cannot or does not occur due to any reason.
- Artists must adhere to any guidelines relating to Covid that the Farmers Market requires.

Fill out Participation form by June 15th, midnight

1. Google form at <https://forms.gle/16tLaFH3GKGrmaMDA>

NOTE: You will receive proof of submission via e-mail from “Google Forms.” (Subject: Ithaca Artist Market: Application for Artist Booths.) If you do not receive this e-mail, either your form was not submitted or you entered an incorrect e-mail. **The form you submit can be edited by you.**

2. Submit Payment (See “Booth Fee” above)

THANK YOU!

Questions? programs@artspartner.org